

**Shawnee Hills Property Owners Association, Inc.  
Board of Trustees Meeting –January 6, 2020 -Minutes**

1. Property Owners Time: 15 minutes (All Trustees)
  - **Ten property owners in attendance- Question asked of board of Status of Allegheny Dock. D. Langford responded, see status below under Old Business Item C. for report.**  
\*\*\*\*\* Business Portion of Meeting \*\*\*\*\*
2. Call to Order (Randy)
  - **Randy S. called meeting to order at 7:05pm Randy T., Garrett S., Dave L., Randy S., Dave H. , Jim D. , Matt S., Jim W. , and Janet Barker Clerk**
3. Changes or Additions to Agenda (All Trustees)
  - **No changes or additions to Agenda**
4. Secretary Report (Jim D.)
  - a. Discussion & Approval of November 2019 Meeting Minutes (no meeting in December 2019)
    - **Jim D. opened for discussion, change to November Minutes, correct typo in heading, remove “Agenda and put in the word “Minutes”. Randy T. 1<sup>st</sup>, Dave H. 2<sup>nd</sup>. The board so moved.**
    - **Jim D. explained SHPOA needs to record who could and could not attend December 2019 meeting that was cancelled do to lack of a quorum. Matt S., Angie T., Randy T., Dave H., Dave L., and Garrett S. could not attend. Randy S., Jim W., and Jim D. could attend.**
5. Treasurer Report (Randy)
  - a. Discussion & Approval of November 2019 Financials & December 2019 Financials
    - **Randy S. presented both sets of financials. Randy S. opened for questions. Randy S. asked J. Barker to transfer remaining “Reserve transfer budget” item of \$12,255.00, and payoff remaining balance of loan on property adjacent to Community Building. Jim W. made motion to accept, Dave H. 2<sup>nd</sup> the November 2019 Financials, the board so moved. Jim D. made motion to accept December 2019 Financials, Dave H. 2<sup>nd</sup>. The board so moved.**
  - b. Janet Suggestion for online payments
    - **J. Barker reported to the board offering online payments. J. Barker has contacted QuickBooks and set up an online payment service, where SHPOA could take ACH payments and credit card payments. Property Owners can be sent an invoice electronically with a secure link to pay SHPOA online. The board will do a Beta test of online payment process and will discuss at February meeting.**
6. Maintenance Report (David L.)
  - **Dave L. reported, Kiddie fence will be worked on during winter pool, Alleghany Dock replacement.**
7. Lake Patrol Report (Matt)
  - **Matt S. Reported, Lake Patrol boat stored for winter.**
8. Community Building Report (Garrett)
  - **Garrett S. reported rentals running smoothly**
9. Permits & Property Reports (Jim D.)
  - **Jim D. reported that 2 building permits were issued, for dock repairs.**

10. Old Business & Status Reports

- a. Budget Process-next Treasurer to determine **Randy S. asked item be moved to Jan or Feb meeting.**
- b. Smith House & Forming of Committee – **J. Dichito met with Asbestos company regarding checking for hazardous material on the Smith home. While there, Jim D. found a lot more damage to the home by vandals. Board appointed K. Ragland as head chair for the committee.**
- c. Alleghany Dock **D. Langford reported quote has been approved. DJK will start work this month.**
- d. Fish Structure-Tim Ryan presentation. **T. Ryan presented fish structure plan to the board. Cage structures (9x12) will be placed on Shawnee Trail bridge, inside 20ft. of shoreline, covered with pine trees (trimmed to fit cages), weighted with cement block, and clearly marked with pvc pipe. Dave L. made motion for board to approve plan as presented and added for Tim Ryan to report to the board annually about the fish structure. Garrett S. 2<sup>nd</sup> the motion. Motion approved.**

11. New Business

- **No new business**

12. Adjournment (Randy) **8:12pm Jim D. made motion to adjourn meeting and go into executive session, Dave H. 2<sup>nd</sup>. The board So moved.**

- **8:30pm Jim W. made motion for Board to come out of Executive session. Jim D. 2<sup>nd</sup>, The board so moved.**