Shawnee Hills Property Owners Association, Inc.

Board of Trustees Meeting

May 1, 2017

Minutes

The following trustees were present: N. Bottorff, J. Dichito, C. Erisman, T. Gossett, K. Ragland, and J. Wirth, along with J. Barker, clerk.

1. Call to Order (Ragland) Board President K Ragland called the meeting to order at 7:06 pm.
2. Changes or Additions to Agenda (Ragland) - none
3. Recognize Property Owners in Attendance (Ragland) K Ragland welcomed those in attendance.
4. Secretary Report (Bottorff)
	1. Approval of April minutes - C Erisman moved to approve minutes. T Gossett seconded. **Motion carried.**
5. Treasurer Report (Gossett)
	1. April Financial Report - J Wirth moved to accept the report. C Erisman seconded. **Motion carried.**
6. Property Owner’s Time (Ragland) – A representative from Garden Club announced the annual plant sale, pancake breakfast and workday, a property owner commented on the flag being maintained properly at the community entrance at Jasper Road and Shawnee Trail, a property owner inquired on the status of the breeding pond on Beach Trail, New Jasper Fire Chief McDaniel inquired on fireworks display, property owner inquired on the installation of speed bumps.
7. Committees (Ragland)
	1. Community Committee (Erisman)
		1. C Erisman made a report on a well-attended Easter Egg Hunt, but noted there were few donations of candy and individuals helping fill eggs.
		2. N Bottorff made a report on the upcoming Shawnee Hills Lake Festival on July 29, 2017. Events will include Cornhole Tournament, Sandcastle Building Contest, Cruise-In, Junk Boat Derby, Kayak and Paddleboard Races, Ski Show, Live Music. Vendors will include Carvaso’s, Young’s Dairy, Caesar Creek Vineyards, Vertical Advantage Helicopters, Jim Gusweiller General Motors, Scentsy, Mary Kay, Buskins, and Young Living.
	2. By-law Committee (Bottorff) – N Bottorff made a report on beginning the amendment process to delete restriction prohibiting children, prohibit Tier II and Tier III Sex Offenders, and permit electronic communications.
8. Old Business (Ragland)
	1. Boat House – K Ragland made report of letter sent from attorney to property owner demanding the removal or repair of an eyesore and potential hazard.
	2. Volunteer Waiver letter – K Ragland made report of waiver letter was received from attorneys.
	3. Website – K Ragland deferred use of images on website to executive session.
	4. Fish Habitat – K Ragland made report on the installation of fish habitat.
9. Beach (Bottorff) – N Bottorff made a report on the staffing of 7 gatekeepers and 7 lifeguards.
10. Community Building (Erisman) – C Erisman made a report on 1 April rental and 1 May rental.
11. Building Permits (Bottorff)
	1. Issued Permits (Payton) – E Payton made a report on issued permits.
12. Property Maintenance (Allen)
	1. Earthen Dam (Dichito) – no report
	2. Spillway (Dichito) – no report
	3. Spillway Replacement Project (Dichito) - J Dichito made report of the need to find a company willing to repair erosion of the earthen dam.
	4. Community Building (Allen)– no report
	5. Beach Building (Allen) - K Ragland made a report the new building has started and passed footer inspection. Weather depending it should be up in the next couple weeks.
	6. Community Docks (Allen) – no report
	7. SHPOA Grounds (Allen)
		1. Mowing – K Ragland made a report mowing will be done by SHPOA employee at the beginning of the season. A contracted company will mow entrances, beach, and common areas most visible to members.
	8. Lake Info Signs (Dichito) – J Dichito made a report lighting sign requires a DP&L electrical pole on Quarry Road. Electricity is present at Jasper Road.
	9. Lights (Dichito) – J Dichito made a report on installing led lights at maintenance and community buildings.
13. Lake Patrol (Simpson)
	1. No Wake Light (Dichito) – J Dichito made a report he will obtain a quote for a more usable light.
14. Smoke Signals/Website (Wirth)
	1. Website – J Wirth made a proposal to use Square Space for website hosting services, and the transfer of the current website to the new host be done by the individual currently maintaining the website.
15. New Business (Ragland)
	1. SHPOA Office – K Ragland made report of a proposal to provide a physical location for a SHPOA clerk office.
	2. Keys – K Ragland provided a key log to verify Board Members having keys. Board Members verified the information on the log.
	3. Receipts – J Barker made a report on turning in receipts.
	4. Payroll – J Barker made a report on employee pay dates.
	5. Hiring and Use of Facilities – K Ragland made a report members hired by SHPOA must be in good standing.
	6. Fireworks – K Ragland made a report on the contract with Rozzi as signed.
16. Adjournment (Ragland) Board President K Ragland adjourned the meeting at 9:36 pm.

Respectfully Submitted,

Nick Bottorff, Secretary