**Shawnee Hills Property Owners Association, Inc.**

**Board of Trustees Meeting**

**April 2, 2017**

**Minutes**

The following trustees were present: N. Bottorff, J. Dichito, C. Erisman, T. Gossett, K. Ragland, and J. Wirth, along with J. Barker, clerk.

1. Call to Order (Ragland) – Board President K Ragland called the meeting to order at 2:03 pm.
2. Changes or Additions to Agenda (Ragland) - none
3. Intro –Welcome to the Annual Meeting (Ragland) – K Ragland welcomed those in attendance.
4. Recognize Property Owners in Attendance (Ragland) – K Ragland recognized property owners in attendance.
5. Secretary Report (Bottorff)
	1. Approval of March minutes N Bottorff presented the board meeting minutes of March 6, 2017. J Wirth moved to approve minutes. J Dichito seconded. **Motion carried.**
6. Treasurer Report (Gossett)
	1. March Financial Report T Gossett made report on income statements for March 2017 and Year to Date 2017. C Erisman moved to accept the report. J Wirth seconded. **Motion carried.**
7. Property Owner’s Time (Ragland) Property owner commented on speed of jet skis. Property owner commented on his collection of Smoke Signals. Property owner commented on the efforts of Lake Patrol. Property owner commented on the wake of some watercraft. Property owner commented on cutting grass into ponds. Property owner commented on fee increase. Property owner commented on quality of water and use of chemicals and fertilizers on lawns. Property owner commented on speeding in the subdivision. Property owner commented on a buoy being placed in front of their property. Property owner commented on the rental of the community building and the lack of trashcans and no paper towels in the restrooms. Property owner commented on watercraft operating with a full ballast while not pulling someone. Property owner commented on geese. Property owner commented on placing a list of contractors on the website. Property owner commented on the wake of some watercraft and geese. Property owner informed of Sunrise Easter Service.
8. Special Guests
	1. Kaman & Cusimano – Maggie, attorney from Kaman & Cusimano, made report on collections policy and procedure.
	2. Greene County Library – K Ragland made report of Shawnee Hills book club.
	3. Fish Habitat – Tim Ryan – no report
	4. Aerobics/Zumba – K Ragland made report of exercise classes at the community building.
9. Committees (Ragland)
	1. Community Committee (Erisman) – C Erisman made a report on the upcoming event for Easter.
	2. By-law Committee (Bottorff) N Bottorff made a report. N Bottorff moved to begin the amendment process to delete restriction prohibiting children. J With seconded. **Motion carried.** N Bottorff moved to begin the amendment process to prohibit Tier II and Tier III Sex Offenders. J Dichito seconded. **Motion carried.** N Bottorff moved to begin the amendment process to permit electronic communications. C Erisman seconded. **Motion carried.**
10. Old Business (Ragland)
	1. Geese – K Ragland made a report of contact with ODNR to file a damage report.
	2. Boat House – K Ragland made a report of the Board’s demand for removal of a boathouse, and the property owner’s nonresponse. .
	3. House with eyesores – K Ragland made report of contact with property owner and the intent to remove.
11. Beach (Bottorff) – N Bottorff made a report on staffing near complete.
12. Community Building (Erisman)
13. Building Permits (Bottorff)
	1. Issued Permits (Bottorff) – N Bottorff made report on the issuance of four permits.
14. Property Maintenance (Dichito)
	1. Earthen Dam – J Dichito made report on the installation of rip rap at the earthen dam.
	2. Spillway - J Dichito made report on the installation of rip rap at the spillway.
	3. Spillway Replacement Project – J Dichito made report on the completion of the majority of the project, the attempt to obtain a contractor to fix ruts on the earthen dam, and the payment in full on the spillway project loan.
	4. Community Building – J Dichito made report on the replacement of the roof.
	5. Community Docks – J Dichito made report on volunteers repairing docks.
	6. SHPOA Grounds – J Dichito made report on the mowing of SHPOA property by a contracted mowing service and by SHPOA maintenance.
	7. Information Signs – J Dichito made report on the installation of sign and wiring for electric.
	8. Rip Rap – J Dichito made report on the installation of rip rap at the Beach and Fisherman’s Point.
	9. Beach house – J Dichito made report on the construction of a replacement building.
	10. Lighting – J Dichito made report of the need for replacement of lightbulbs on utility poles and at the maintenance building.
	11. Spillway Parking Lot Gravel – J Dichito made report of grading of spillway parking lot.
	12. Dumping – J Dichito made report on dumping of empty alcohol bottles on SHPOA property.
	13. Signs – J Dichito made report on the installation of signs.
	14. Smith House – J Dichito made report on the inability of renovation due to lack of funding.
15. Lake Patrol (Simpson)
	1. Sticker Sales – M Simpson made report 2017 sticker sales started today. This means the 2016 stickers are no longer valid. 2017 stickers will be on sale the next 3 Saturdays, Monday April 24th and Sunday May 21st. If you can’t make any of these dates, stickers will be on sale 30 minutes before each monthly board meeting. If a person is registering a boat that has never been registered with SHPOA they can contact Matt Simpson to make arrangements to get stickers.
	2. Lake Patrol Personnel - M Simpson made report all lake patrol staff will be returning this season. We will have a Lake Patrol cell phone on the boat again this year that will be turned on during patrolling times. All other calls should go to a board member. A new tool this year will be the use of a I pad type tablet to access all information about eligible members and current registered boats.
	3. Patrol Boat/Lift/Buoys - M Simpson made report once the oil is changed, the patrol boat will be put on the lift. This should happen in the next few days. Patrolling will be on a need be basis throughout April and we will start scheduled times sometime in May. A new captain’s chair has been ordered.
	4. The Boat lift cover is approximately 15 years old and starting to show some wear. We should be able to get through this season with it. No Wake and Beach Buoys will be put in within the next two weeks.
	5. Common Infractions – M Simpson made report NON-Members fishing from our property continues to be our number 1 issue. In the annual Smoke Signal there was an article reviewing many of our common lake infractions. Please review this with your lot’s eligible members.
	6. Safe Boating Class – M Simpson made report held on Saturday March 25th. 18 people took the class.
16. Smoke Signals/Website (Wirth)
	1. Smoke Signals – J Wirth made report on the newsletter issue reduction.
	2. Website – J Wirth made report on the intent to hire a new website technician.
	3. Emergency Email – J Wirth made report on the availability of an emergency email sign-up on the website.
17. Garden Club – E Burnett made report of membership, memorial options available, planning of gardens around new signs, and the Annual Garden Club Plant Sale
18. Fireworks – K Ragland made report on fireworks display on Tuesday, July 4, 2017 (rain date Wednesday, July 5, 2017)
19. Adjournment (Ragland) Board President K Ragland adjourned the meeting at 4:33 pm.

Respectfully Submitted,

Nick Bottorff, Secretary