**Shawnee Hills Property Owners Association, Inc.**

**Board of Trustees Meeting**

**March 6, 2017**

**Minutes**

The following trustees were present: J. Allen, N. Bottorff, J. Dichito, C. Erisman, T. Gossett, K. Ragland, M. Simpson, and J. Wirth, along with J. Barker, clerk.

1. Call to Order (Ragland) - Board President K Ragland called the meeting to order at 7:01 pm.
2. Changes or Additions to Agenda (Ragland) - none
3. Recognize Property Owners in Attendance (Ragland) – K Ragland welcomed property owners in attendance.
4. Secretary Report (Bottorff)
   1. Approval of February minutes – N Bottorff presented the board meeting minutes of February 6, 2017. J Dichito moved to approve minutes. C Erisman seconded. **Motion carried.**
5. Treasurer Report (Gossett)
   1. February Financial Report – T Gossett made report on income statements for February 2017 and Year to Date 2017. J Wirth moved to accept the report. Dichito seconded. **Motion carried.**
6. Property Owner’s Time (Ragland)
   1. Open Forum - Property Owner inquired if the website is updated regularly. Property owner inquired if the email links on the website were working. Garden Club thanked J Allen for placing their monthly meeting time and date on the information sign. Property owner commented on the fee increase for building permits. Property owner commented that the board meeting was not listed on the website calendar. Property owner commented on a dairy farm upstream. Property owner reported lightbulbs out on SHPOA property. Property owner inquired about a restriction to non-motorized watercraft. Property owner inquired if the Deed Covenants could be changed to allow son/daughter in-laws.
7. Committees (Ragland)
   1. Deed Covenants and By-Laws (Bottorff) – N Bottorff made report on a second committee meeting of 2017 being held. The committee will meet for a third time before the next monthly board meeting to review the report of a previous committee.
8. Old Business (Ragland)
   1. Paddle Boarding Class – M Simpson made report on holding an educational paddle class with American Canoe Association at Shawnee Lake.
   2. Fish Habitat – K Ragland made report on property owner Tim Ryan volunteering to talk at the property owner’s annual meeting about fish habitat.
   3. Reserve Study – (Gossett) T Gossett made report on an internal reserve study.
   4. Signs – J Wirth made report on the completion of signs being made.
9. Community Building (Erisman)
   1. Rentals – C Erisman made report on upcoming rentals.
10. Building Permits (Bottorff)
    1. Inspector – N Bottorff made report on the hiring of an inspector.
    2. Issued Permits – N Bottorff made report no permits being issued.
    3. Fence – N Bottorff made report on permission given to a property owner to build a fence.
11. Property Maintenance (Dichito/Allen)
    1. Litter – J Allen made report on the recording of a person placing empty bottles on SHPOA property. The recording was given to the Greene County Sheriff Department to analyze in order to press charges against the individual for littering.
    2. Tie ups – J Allen made report on the installation of boat tie ups by volunteers in the ski area next to the beach.
    3. Clean-up day – J Allen made report on an organized clean-up day with volunteers.
    4. Dock repair – J Allen made report on the repair of docks near completion.
    5. Rip rap – J Allen made report on the installation of rip rap at Fisherman’s Point and the Beach.
    6. Beach Parking Lot – J Allen made report on the removal of the deteriorating asphalt driveway and the grading of the parking lot at the Beach.
    7. Metal – J Allen made report on the scrapping of metal.
    8. Beach Building – J Allen made report on the approval of the planned Beach Building by the Greene County Department of Building Regulation.
    9. Beach – J Allen made report on placement of sand on the beach from the dredging of sand in the Ski Area.
    10. Miter Saw – J Allen made report on the purchase of a miter saw.
    11. Tool Inventory – J Allen made report on the creation of a SHPOA tool inventory record.
    12. Mowing – J Allen made report on the partial contracting of mowing services and SHPOA employee mowing for 2017.
12. Lake Patrol (Simpson)
    1. Patrol Boat – M Simpson made report on preparation of the Patrol Boat.
    2. Safe Boating Class - M Simpson made report on date, time, location, and registering for the ODNR Division of Watercraft Boating Safety Class.
    3. Digital Boat Registration - M Simpson made report on a digital record of memberships and boat stickers to be used by lake patrol via tablet.
    4. Buoys - M Simpson made report on the need for beach buoys to be replaced.
13. Beach (Bottorff)
    1. Staff – N Bottorff made report on staffing lifeguards and gatekeepers at the beach.
14. Smoke Signals/Website (Wirth)
    1. Advertisers – J Wirth made report on his intent to contact advertisers for the 2017 Edition of Smoke Signals.
    2. Email – J Wirth made report on Board Member email links on the website (www.shawneelake.com) not working.
15. New Business (Ragland)
    1. Annual Meeting Topics – K Ragland inquired of any topics to be added to the annual meeting agenda.
    2. Goose Problem – K Ragland inquired of possible solutions for goose control. N Bottorff suggested contacting ODNR. K Ragland made report on her intent to contact ODNR for help in finding a solution.
    3. SHPOA Property at Jasper Rd. and Shawnee Trl. – K Ragland deferred to executive session.
16. Adjournment (Ragland) – Board President K Ragland adjourned the meeting at 8:38 pm.

Respectfully Submitted,

Nick Bottorff

Secretary